

**Emergency Preparedness / Flood Task Force -- Minutes**  
Wednesday, July 24<sup>th</sup>, 2013 7:30, Village Hall

Present:

Frank Haggerty  
Barney Molloy  
Karnn Dunn

Trustee Stephanie Hawkins  
Mayor Ralph Falloon

Absent: John Dunn, Jean-Pierre Siebel, Jonna Granata

**Check Valves** – Stephanie Hawkins reported that Water Superintendent, Greg Phillips will follow up with information about check valves after the water main relining project is complete.

**Property Inventory/Resident List** – Karnn Dunn reported that John Dunn prepared a list of all properties west of the railroad but calls attention to the fact that some properties are multi-unit. Barney Molloy suggested the Village consider a tenant registry that documents residents, units, and risk factors, including contact details (email and phone tree) for properties Village-wide. Frank Haggerty suggested preparedness plans account for loss of phone/internet service and electricity. Ralph confirmed that a formalized plan will establish protocols for different impacts/circumstances. The list will be fleshed out by manually collecting information, first by reaching out by email, then filling the gaps from there. Frank suggested the initiative be announced at the televised meeting for broad reach.

**Emergency Action Plan / Hazard Mitigation Plan** – Ralph reported that the County will prepare an emergency action / hazard mitigation plan, but says he will prepare one for the Village of Cold Spring. A citizen group is contemplated.

**At risk populations** - Jonna Granata previously submitted a list of at risk factors prior to the meeting. Ralph recounted a septic & flammable situation in Manitou in previous storm.

**Household Emergency Response Plan** – Karnn reported that she is preparing a guide based on a 72-Hour Emergency Plan. She will add tidal information and recommendations as to how to deal with fuel sources, among other details.

**Flammables** – Frank asked whether the Village can dictate the way propane tanks are dealt with. Ralph confirmed that building code standards guide propane tank handling. Karnn suggested the Emergency Planning guide include information and guidance for residents as to how to deal with challenges of flammables.

**Action Item:** For further consideration Barney will source copies of ordinances that establish resident/tenant lists in other communities.

**Action Item:** Karnn will prepare first pass of information the Village can collect for use in emergencies

**Action Item:** Ralph will send Karnn the information collection form used by the County

**Action Item:** All present will review the Emergency Planning Guide from the State

**Action Item :** Stephanie will follow up with Greg on check valves

Next Meeting: Monday, August 19, Village Hall 7:30